

Role Title: Trading Analyst

Department: Retail Support

Job Family: Professional Services and Administration

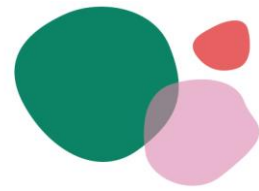
Job Level: 6

About the role:

The post holder will work with the Trading Manager and support with providing actionable insight and reporting, identify trends into category performance and opportunities to improve trading performance. The post holder will drive actionable insights into the performance and market trends of categories and how we can maximise sales opportunities, through data analysis, root cause analysis the building and provision of targeted data insights and reporting for our Trading team Retail Operations teams and wider society.

What you'll be doing:

- Provide effective data interrogation of category performance to ensure it is continuously focused on driving performance within each trading category and to spot internal and external market trends.
- Create all weekly and periodic reporting and insight and identify opportunities to drive continuous improvements and trends.
- Communicate key trends and insights with the Trading team and food senior team.
- Working as part of the future Trading team transformation project your role will include: -
 - Define best practice from external research
 - Define future to be requirements and agree with stakeholders and 3rd parties
 - Create future analytics, insight and reporting using Power BI, excel



- Reporting feedback from customers to drive continuous improvement and ensure we add value
 - Conduct reviews of categories creating insight into trends and trading performance.
 - Identify/investigate trading performance via additional information/sources.
 - Identify compliance and non-compliance investigation/escalation checks and reviews
 - Create all current reports and analysis to the Leadership Team
 - Provide support to the wider Food Retail central teams as and when required.
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About You:

- Demonstrable experience of working in a similar role, with the ability to manage and analyse large volumes of data preferably in a retail environment
- High level of knowledge and experience of tools, techniques and strategies used to identify Trading performance and opportunities
- Intermediate to advanced excel skills
- Excellent people and communication skills, both written and verbal; Able to use data insight to tell a story and influence decision making
- Build internal and external relationships with key stakeholders and have strong negotiation and influencing skills
- Dynamic and self-motivated, with a positive, can-do attitude, able to work independently with minimal or no supervision
- Able to deliver to a high standard within deadlines
- Flexibility to work occasional overtime or evenings when required

Scope:

- Reports to: Trading Manager
- Budgetary Control: N/A
- Key internal contacts are all internal departments and trading groups.
- Key external contacts are the Society suppliers.