

Role Title: Childcare Management Accountant

Department: Finance

Job Family:

Job Level: Level 7

About the role:

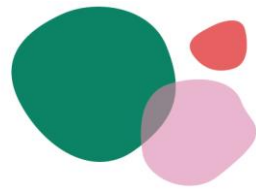
This role is key to delivering financial reporting for the Childcare division, including monthly management accounts and commentaries, balance sheet reconciliations and statutory audit requirements. This role also provides the opportunity to work in other areas of the Society with responsibility for certain central support functions.

The role supports the budget and forecasting processes and will work with the Commercial Finance team to devise and challenge appropriate assumptions and key drivers.

Situations may arise that require the post holder to perform other duties or tasks as may reasonably be requested by the Society.

What you'll be doing:

- Responsible for the accurate and timely production of financial reporting for the Childcare division including, but not limited to, management accounts, management information and balance sheet reconciliations
- Work with other areas of finance to support the financial analysis (profitability, working capital etc...) of various aspects of Childcare
- Support and challenge key Childcare stakeholders regarding the tracking, analysis and usage of local authority funding
- Develop and improve financial processes, procedures and risk management to ensure the control environment is robust and in line with the highest professional standards and the needs of the business.
- Preparation and submission of statutory year end and half year audit documentation.
- Responsible for the financial integrity of the division's systems and its interfaces with central Finance systems.
- Responsible for identifying, communicating and mitigating all risks to accounting and reporting controls
- Key SME for the Childcare division on the Finance workstreams of any operational system upgrade or implementation



- To work closely with the wider Finance team and provide financial business support on an ad-hoc basis.
- To work with the Commercial Finance and Data & Analytics teams to integrate better usage of data and automation into Childcare management account processes

About You:

You will be an experienced Management Accountant with a track record of delivering multiple tasks at quality and to tight deadlines.

Experience of the Childcare or other service sectors desired but not essential.

Good time management and the ability to multi-task

Strong customer focus and a commitment to quality and service.

Scope:

- Reports to: Management Accounting Manager
- Budgetary Control: N/A.
- Key internal contacts are Management Accounts team, Childcare Business Partner, Head of Finance, Executive and Leadership team and the wider finance team..
- Key external contacts of external audit bodies and third party suppliers